Ref. : SOPA/2.11/HKG/2016/01
April 22, 2016

ALL MEMBERS

Sub. : Updation of Details

Dear Sirs,

Change of communication details is a normal thing in day-to-day business and it is possible that many of you may have either changed your place of business or phone / mobile numbers.

To serve you better, it is important for us to have your latest communication address. We are therefore attaching a blank format for updating details and would request you to kindly complete the same and return to us at the earliest.

Thanking you,

Very truly yours,
The Soybean Processors Association of India

Harish Kumar Gupta
Sr. Manager (S&A)

Encl : As above

Bringing prosperity through golden bean
1. **Name of the Company/Organisation:**

2. **Registered Office:**
   - Address:
   - STD Code  ___ Phone  ___ Fax  ___
   - E-Mail Address:
   - Website Address:

3. **Corporate Office:**
   - Address:
   - STD Code ___ Phone ___ Fax ___
   - E-Mail Address:

4. **Communication Address (for SOPA):**
   - Address:
   - Contact Person: ____________________ Mobile No.: ____________________
   - STD Code ___ Phone ___ Fax ___
   - E-Mail Address:

5. **Works (Only for Solvent Extraction Units/Refiners):**
   - Address:
   - STD Code ___ Phone ___ Fax ___
   - E-Mail Address:
   - Website:
   - Installed Capacity (In TPD) ______ Oil Refining Capacity (In TPD) ______

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Signature: __________________________
Designation: _________________________

Place: ______________________________
Date: ________________________________

(Seal of the Company)